



Information Security Management System (ISMS) Policy

Last Updated: October 2023

Loopio UK Ltd. (previously Avnio Ltd.), together with all other subsidiaries and related entities (collectively “**Loopio UK**”, “**we**”, “**our**”, or “**us**,” as applicable) employs the following practices with respect to our ISMS (this “**Policy**”):

1. All users covered by the scope of this Policy must handle information appropriately and in accordance with its classification level;
2. Information will be protected against unauthorized access and processing in accordance with its classification level;
3. Breaches of this Policy must be reported;
4. Information security provision and the policies that guide it will be regularly reviewed, including through the use of annual internal audits and penetration testing;
5. Protection to information and assets against unauthorized access by deploying adequate security controls covering logical and personnel security;
6. Continuity of operations in line with business requirements and obligations to its stakeholders;
7. Inclusion of security responsibilities of various departments/individuals to adhere to this Policy;
8. Adequate security awareness and competence among associates at all levels to fulfil these responsibilities; and
9. Governance of security performance against appropriate targets and objectives, enabling continuous improvements.

CHANGES TO THIS POLICY

We reserve the right to update this Policy at any time to reflect changes to our ISMS practices. If we make material changes to the Policy, we will provide notification by updating the “Last Updated” date at the top of the Policy and posting the new Policy to our website or other Services. We may also notify you about updates through email (sent to the email address specified in your account) or use other reasonable means to alert you to changes. We strongly encourage you to refer to this Policy often for the latest information about our ISMS practices.

CONTACT US

If you have any questions or comments about this Policy please contact us at:

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